


UNIVERSITY OF BRITISH COLUMBIA



Scheduling: Can You Find a Balance that Works?


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The University of British Columbia


48,000+ Students (7,000+ International)
 4,000+ Faculty members in 25 Departments

Over 250 Classrooms
 39 Large (100+ Seat) Classrooms

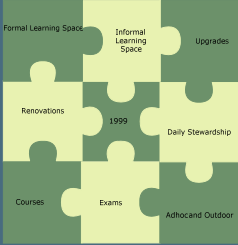
11 Faculties
 9,000+ course sections
 200+ Timetable Representatives

993 acres (402 hectares)
 20 minute walk across the main campus
 15 km from Vancouver's urban core





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Classroom Services



Formal Learning Spaces
 Informal Learning Space
 Upgrades
 Renovations
 1999
 Daily Stewardship
 Courses
 Exams
 Adhoc and Outdoor

- 1999 - Classroom Services was formed
- Management of Formal Learning Space
- Management of Informal Learning Space
- Upgrades and Stewardship of space and Audio Visual
- Scheduling: Course, exam, ad hoc, outdoor


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The 2008 Crunch

In 2008 UBC lost 30 classrooms to construction

Scheduling Crunch faced by tightening up the scheduling process

Courses did not roll

Optimization of courses more than 80% of courses

Priority access to sequenced and utilization 80% or more


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Results


Faculty calling and expressing sincere dissatisfaction

Poor interdepartmental staff relationships

Lack of support

Counterproductive





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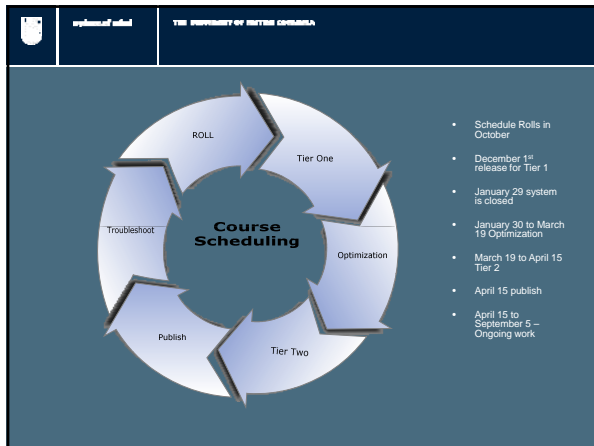
Rebuild a Foundation

Restore relationships through:

- Meet
- Consult
- Understand
- Compromise

Timetable Representative Scheduling Committee





Special Requirements

Proximity **Peak time**
Additional breakout rooms


Preferences **Too early**

Exceptions **Too late**

Sharing space? What is that? **Politics**

Ownership

<p>University Goals</p> <ul style="list-style-type: none"> Improve Utilization Share space Retire old classroom space 		<p>Department Goals</p> <ul style="list-style-type: none"> Create culture, community and identity Supplemental learning activities Enhance learning opportunities
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Work Towards a Balance

What are the core needs?

What are the secondary needs?

Where do we meet in the middle?




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Initiatives: On our way to creating a balance

Strategic Scheduling Check Up


Review of utilization stats and partnership with Facilities Planning

Continue to enhance relationship with Treps across campus

Continue to empower members of the Trep Scheduling Committee

Research other institutions and innovative scheduling practices




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New Summer Term Dates

Two six week terms or one 12 week term

Two formal exam periods


Benefits for the students:

Processing the information

Opportunity to attain more credits


Creating consistency

Finance


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Impact on Functional Areas

- Exams
- Courses
- Summer Bookings:
- Renovations and AV upgrades
- Conferences
- Summer Camps
- Continuing Studies





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Strategies


- Flexible* Academic Course Scheduling Guidelines
- Meet with key groups
- Emphasize importance of ad hoc bookings
- Communicate changes with advance notice
- Limit departmental access to space
- Limit number of buildings reserved for exams
- Information sessions in October




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Current State

- 2012 Classroom Services disbanded
- Scheduling functions remain
- Function layer of the new Service Model





What Remains the Same

- Cohesive
- Communicate
- Consultative
- Lasting relationships/partnerships