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Restricted Learning Spaces: What's Mine Is(n't) Yours

Roundtable

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Learning Outcomes

Policies versus guidelines ie: recommendations for what needs to be "legislated" and what doesn't .

Communication strategies and decision making bodies ie: recommended task force/committee representation when it comes to access to academic space (what interests should be represented at the table)?

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What is Restricted Space?

Partly restricted to the use of a Faculty/Department

Fully restricted to the use of Faculty/Department

Ownership falls outside of the Registrar's Office

Rooms restricted by days/times

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Restricted Space Decisions

If this is how we define restricted spaces, who is involved in the decision making process regarding new rooms and new facilities on your campus? In other words, who is involved in determining what is restricted and what is not restricted?

What process do you follow and how does that differ for rooms of different sizes?

When someone wants to restrict a space, what kind of rationale do they need to provide to warrant restricted space?

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Restricted Space Decisions

Who are the key stakeholders and decision making bodies that should be at the table when discussing the use and sharing of restricted space?

When those decisions are made, what is the biggest challenge you face pertaining to the use and administration of Restricted Space?

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Restricted Space Utilization

Is it important to gather utilization statistics and to report on them?

How do you use the statistics to your advantage?



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Restricted Space Reporting

Is it all rooms?
 Selected rooms?
 How do you address restricted spaces?
 What tools/systems do you use?
 What group at your university takes ownership?
 What action do you take?

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Restricted Space Scheduling Policy versus Guidelines

Policy: Senate approved and must be followed. There is little room for flexibility.

Guideline: Not necessarily enforceable and are flexible.

What are the advantages of having guidelines versus policy and how could they benefit the contentious topic of Restricted space at your institution?

For those institutions that have a policy, is there information that you recommend be included in a policy versus what can be in a guideline?

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Restricted Space Sharing

What strategies have you employed to motivate Departments to share space?

Does your Institution have centrally allocated multiple use software?

What incentives do you offer?

How do you at your institution go about gaining "buy in" from other Departments to share space?

What action is taken if a restricted space is not being fully utilized?

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Restricted Space

Is there anything that you would like to ask or share with your colleagues at this point?
