



## **NOTICE TO MEMBERS: ARUCC ANNUAL GENERAL MEETING Monday, December 5, 2022, 12:00 PM EST**

The meeting will be held virtually via Zoom.

[Click here to RSVP and Receive your Zoom Meeting Login link](#)

### **ARUCC Governance**

ARUCC governance is subject to the ***Canada Not-for-profit Corporations Act, S.C. 2009, c.C-32*** (the "Act") and the ARUCC Constitution (ratified on December 16<sup>th</sup>, 2021). Our Bylaws require a General Meeting (AGM) of Members to be convened on an annual basis. The purpose of the AGM is to:

- report on the activities of ARUCC
- ask for ratification of resolutions requiring membership support;
- elect Directors for open positions on the ARUCC Board of Directors;
- present to the Members an Audit Report of the financial statements for the previous fiscal year ending June 30, 2022; and
- allow Members to ratify the selection of a public accountant who will audit ARUCC's financial statements for the following fiscal year.

The Act requires that the AGM be held within six months of the end of the previous fiscal year. ARUCC's last fiscal year ended on June 30, 2022.

### **ATTENDANCE AT THE ARUCC AGM**

Any interested member of ARUCC is welcome to attend the virtual ARUCC AGM.

### **VOTING PROCESS**

Only official representatives of member institutions are eligible to vote. Each Institutional Member has a named primary representative who votes on behalf of the institution. Only one vote per member institution is allowed and it must be made by the designated member unless the designated member has sent a proxy in to ARUCC naming someone else to vote on their behalf.

Formal voting will be conducted online using the online voting platform. Information regarding voting procedures will be shared with all registered voting delegates prior at the AGM.

## **MATTERS TO BE REFERRED TO THE MEMBERSHIP AT THE 2022 AGM**

The following matters require a membership vote at the Annual General Meeting:

1. APPROVAL OF THE AGENDA
2. APPROVAL OF THE MINUTES FROM PREVIOUS MEMBERS MEETING – DECEMBER 16, 2021
3. APPROVAL OF 2021-2022 AUDITED FINANCIAL STATEMENT
4. APPOINTMENT OF PUBLIC ACCOUNTANT FOR 2022-2023 FISCAL YEAR
5. ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS

As per Bylaw 5.02 of the ARUCC Constitution, at each Annual Meeting of Members where the election of Directors is required, the Members shall elect Directors.

The Board presents the following candidates to be elected to the Board of Directors to serve a 2-year term commencing following the AGM on December 5, 2022:

Chair - Annik G lineau (Universit  de Montr al)

Vice-Chair - Darran Fernandez (York University)

Past-Chair - Julie Green (University of King's College)

Treasurer - Mike Bluhm (Thompson Rivers University)

CRALO - Don Duclos (Confederation College)

OURA – Angelique Saweczko (University of Toronto)

BCI - TBD (i.e. their next meeting)

WARUCC – Jennifer Crothers (Northern Alberta Institute of Technology)

AARAO - Darcy McCardle (University of Prince Edward Island)

## **UPDATES FROM THE ARUCC BOARD OF DIRECTORS**

Information will be provided on the following topics at the AGM. Members will be given an opportunity to ask questions and have a discussion on each topic.

- ARUCC MyCreds™ | MesCertif<sup>MC</sup> National Network Continuity Plan
- ARUCC Strategic Planning Process
- Communities of Practice
- Webinar Series
- ARUCC 2024 Conference
- EDI Working Group
- MyCreds™ | MesCertif<sup>MC</sup>