

ARUCC Technical Advisory Committee (“TAC”) for the ARUCC Groningen and Student Mobility Project

Approved January 25, 2019, 2018, ARUCC Groningen and Student Mobility Steering Committee

Terms of Reference

Vision

Supporting the ARUCC Groningen and Student Mobility Project’s vision of advancing national and international student mobility through trusted electronic data exchange.

Purpose

With the ultimate goals of enhancing Canada-wide data exchange capacity and creating a national network for student data exchange, the TAC fulfills an advisory function only. It is responsible for reviewing and providing advice on the following:

- The findings from the consultation process for the project
- Potential use cases including their scope and prioritization for both in-bound and out-bound national and international student data
- Identity management and system architecture design needs
- Related technical, privacy, security, and risk considerations
- Technical aspects of the project business case and the project Request for Proposal
- Technical implementation needs
- Project phasing of technical components to support implementation

Select members of the group may be asked to participate in or support the Request for Proposal process.

Objectives

To support the creation and refinement of business requirements for a national data exchange network.

To review and validate recommended use cases from the community and the research process

To identify technological, security, identity, and data privacy risks related to the use case(s)

To support the RFP process for the ARUCC national data exchange network.

To provide expertise of a technical nature related to student data exchange for the national network as needed.

Governance

The TAC reports to the ARUCC Groningen and Student Mobility Steering Committee through the chair. The TAC has no financial approval authority or budget. Members participate as volunteers and are not, for the purposes of the project, formal representatives of any of the partnering organizations involved in the project (ARUCC, PCCAT, CUCCIO, or CanPESC).

Principles

The following principles guide the work of the committee:

- Maintaining a student focus.
- Respecting provincial regulatory frameworks and institutional and provincial autonomy and authority.
- Focusing on priorities and activities that advance improvements and enhancements that support student mobility and data portability.
- Building on and complementing the work of the student application and or data exchange hubs supporting postsecondary.
- Ensuring a focus on anticipating existing and future needs for the membership.
- Encouraging collaboration with core partners including PCCAT, CUCCIO, and CanPESC.
- Ensuring any recommendations of the TAC are of national interest and promote evidence-based research and decision making for student mobility and data exchange and portability.

Confidentiality

TAC members will be exposed to material including but not limited to information in support of a Request for Proposal process. This information must remain confidential unless discussion occurs with the Steering Committee and agreement is reached to share the material.

Membership

The membership of the TAC consists of representatives from institutions and organizations from across Canada that reflect the diversity that exists and that offer expertise appropriate to supporting the technical needs for a national data exchange solution.

Steering Secretariat and Project Leadership Support: Joanne Duklas, Duklas Cornerstone Consulting, and/or members of her support team.

The committee will be chaired by Brian Stewart, representative of CUCCIO. The TAC will elect a vice chair if needed.